

# The Pok-O Punch List of Preparation

Getting ready for a few weeks at camp can be a challenge for the whole family. Please use this simple checklist to help keep track of tasks and deadlines.



- Register for Camp (Early Bird Deadline is December 1st)
- Pin this to your desktop, bookmark it, or print this sheet
- Print a Packing List ([Overnight](#) / [Day Camp](#))

## Physician Specific Tasks

- Schedule a physical. The date must be within 12 months of your child's last day of camp for the upcoming summer
- Have the physician fill out the [Physician's Form and Medication Authorization](#)
- Request a copy of your child's Immunization History
- If your child takes daily medication, go over [this letter](#) from PackMyRx

## Deadlines and Events

- January 20: Deadline to apply for a need based scholarship from [The Adirondack Scholarship Foundation](#)
  
- April 1: Installment payment #1 due
- April 1: Digital Health Forms available on [CampBrain](#) (MMV and Health History)
- Mid-April: Receive remaining health forms via mail ([Physician Form](#), [Healthcare Authorization](#), and [Emergency Card](#))
- Late April: Visit camp for Open House #1 (optional - exact date TBD)
  
- May 1: Installment payment #2 due
- Mid-May: Open House #2 (optional - exact date TBD)
- May 24 (or 30 days prior to arrival at camp): Register with PackMyRx (campers with medication)
  
- June 1: Final payment due (check [CampBrain](#) for balance)
- June 1: Digital Health Forms (2) complete on CampBrain, Paper forms mailed to camp (3)
- June 1: Upload Insurance Cards and Immunization Record to CampBrain or email to [health@pokomac.com](mailto:health@pokomac.com)
- June 1: Set Blue Boar account spending limit on CampBrain (if not done during initial registration)

## While camp is in session (optional):

- Use [Bunk Notes](#) to communicate with your child
- Follow the fun on [Facebook](#), [Instagram](#), and our password-protected photo gallery: [SmugMug](#)
  
- December 1: Last day to sign up for Ski Week for the child who loves snowy adventures between Christmas and New Year's