

Pok-O-MacCready Outdoor Education Center

POSITION: Full-time Outdoor Education Instructor

LOCATION:

The Pok-O-MacCready Outdoor Education Center is a residential and day use facility for students of all ages. Our campus consists of 300 acres of pristine wilderness on the shores of Long Pond in Adirondack Park, the East's largest wilderness. We offer programs in Living History, High Adventure, Earth Sciences, and Teambuilding. Learn more at www.pmoec.org.

LEVEL OF POSITION:

Seasonal- Late August through late November and/or late March through late June). Full Time- 10 Months/year (late August through late June with required time off in December). Opportunities may exist to work 12 months a year with the Outdoor Education Center and Pok-O-MacCready Summer camps. Visit www.pokomac.com for details about summer camp employment.

REPORTS TO:

Director and Assistant Director of Outdoor Education

JOB OBJECTIVE:

Teach exciting and experiential classes in all of our program areas to students of varying ages and abilities. Lead wilderness trips and participate in work projects geared towards facility maintenance and curriculum enrichment.

QUALIFICATIONS:

All applicants must hold a college degree or applicable experience in the field of outdoor education and be able to work legally in the United States. Candidates must be personable, energetic, be able to have fun while they work, be team players, hard workers and have a strong desire to share their love of the outdoors. Experience teaching young people is required. Applicants must be physically fit, able to lead strenuous hikes and work long days in challenging weather conditions. All applicants must have a valid driver's license and clean driving record. Job offers are contingent on the results of a nation-wide criminal background check. WFR certification is highly desired. Accepted applications will have to complete Red Cross Responding to Emergencies, Solo Wilderness First Aid, or a comparable course valid through the last day of their employment prior to starting staff training. Reimbursement or partial reimbursement for first aid training upon successful completion of contract may be available. Hiking, backpacking, canoeing, climbing, and wilderness trip leader skills are also preferred.

LEADERSHIP OR SUPERVISORY DUTIES:

The majority of our classes are taught to "field groups" of 8-12 students accompanied by a teacher or parent chaperone. Our instructor to student ratio on overnight trips in the Adirondack High Peaks is typically 1:6. Pok-O Instructors must be creative and independent thinkers, able to make quick decisions in the field.

RESPONSIBILITIES:

- 65% - Teach various classes including leading day and overnight wilderness trips which may include hiking, canoeing, rock climbing, etc.
- 20% - Participate in work projects, including cleaning and manual labor (e.g. chopping fire wood, painting dorms)
- 15% - Assist in the kitchen, including preparing food and washing dishes.

**The relative proportions of work change depending on the season.*

COMPENSATION AND BENEFITS:

- full room and board provided
- on-site living in shared furnished house with living room, full kitchen, shared bathroom(s)
- private furnished bedroom, free access to amenities: washing machine/dryer, phone, etc.
- paid staff training and orientation, including off-site excursions and overnight trips
- participation in quarterly Staff Enrichment Days and off-site field trips
- free use of outdoor equipment during time off (cross-country skis, canoes, mountainbikes, etc)
- free facility use(rock climbing center, staff lounge with satellite tv, staff computer, internet, etc)
- purchase outdoor gear and equipment at reduced cost through our pro-deal program
- option to participate in subsidized health insurance plan
- option to participate in 401(k) retirement plan, after 3 years
- eight (8) days off per month
- one week paid vacation per annum
- flexible unpaid vacation, upon arrangement
- plus salary (negotiable, starting at \$1100 per month, depending on experience)

HOW TO APPLY:

Mail, hand-deliver, e-mail, or fax a cover letter and resume, including three professional references, as well as an application, which can be downloaded from www.pmoec.org, to:

Luke Colbourn

Director of Outdoor Education
P.O. Box 397, Willsboro, NY, 12996

E-mail: director@pmoec.org
Phone: 518.963.7967
Fax: 518.963.4165

- WE ACCEPT APPLICATIONS ON A ROLLING BASIS -